

Subject to approval at the November 15, 2016, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

November 8, 2016
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. November 1, 2016, Meeting

Ms. Folkers moved to accept the minutes of the November 1, 2016, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. 2017 Insurance Premiums – Human Resources

Human Resources Director Foster requested approval of the 2017 insurance premiums. She stated that the medical insurance premiums had an increase of 4.9% this year. There was no change for the dental or vision insurance premiums.

Mr. Huber moved that the 2017 insurance premiums be approved. Mr. Kent seconded the motion.

In response to questions asked by Mr. Cohen, Director Foster stated that an employee's status needs to be considered regular full-time in order to be eligible for insurance. There are approximately 200 employees that are eligible for insurance, and of those employees there are only a few that choose to opt out of carrying insurance provided by the City.

Mr. Kent asked who would be paying the difference for the increase of the insurance premiums, to which Director Foster stated that the employees will be responsible. She explained that 2017 will be the first time in six years that the City will not be absorbing the slight increase of rates.

The motion was adopted.

b. Declare Item Surplus: 1990 Case 252 Roller – Street

Street Commissioner Payne requested approval to declare a 1990 Case 252 Roller as surplus. Commissioner Payne stated that the Department will be putting the roller up for sale, with an estimated value of \$2,500.00.

Mr. Cohen moved that the 1990 Case 252 Roller declared as surplus be approved. Ms. Folkers seconded the motion.

Mr. Kent asked if we had any equipment that could be sent to Crawfordsville since their County Highway Department caught fire on Sunday evening, to which Commissioner

Payne responded that they are looking into a couple trucks for them. He stated that they would be in touch with them later today.

The motion was adopted.

c. New Hire: Part-Time Lab Technician – Kinzie Lighty – WWTU

WWTU Director Henderson requested approval to hire Kinzie Lighty as a part-time Lab Technician for the WWTU Department, effective November 9, 2016. Director Henderson stated that Ms. Lighty will be working twenty hours per week at the rate of \$11.50 per hour.

Mr. Huber moved that the hire for Kinzie Lighty as a part-time Lab Technician be approved. Mr. Kent seconded the motion.

Mr. Cohen asked if the pay rate was the same as the previous person, to which Director Henderson responded yes.

The motion was adopted.

d. Bid Request: Relocation of the Morris Schoolhouse – Parks

Parks Superintendent Fawley requested approval to seek bids for the relocation of the Morris Schoolhouse. She explained that the schoolhouse will be moved approximately 900 feet and over to the next piece of property. Superintendent Fawley stated that there are a lot people who are involved with this project, especially the Franciscans.

Mr. Cohen moved that the bid requests for the relocation of the Morris Schoolhouse be approved. Ms. Folkers seconded the motion.

The motion was adopted.

e. Claims

- i. AP Docket \$357,559.19

Mr. Kent moved that the claims be approved. Ms. Folkers seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

f. Informational Items

- i. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

- ii. Park Board Dockets

There were no questions or comments about the listing.

g. Other Items

► City Engineer Garrison stated that the Happy Hollow Project is continuing to move along. The projected ribbon cutting will be on December 20, 2016. The CSO Interceptor Relief Project is projected to have a ribbon cutting on December 2, 2016. However, they are still expected to be able to open River Road before Thanksgiving. Mr. Garrison also updated on two street closures. The first closure will be on 3rd Street, due to the pouring of a large foundation. The closure will begin at midnight and last until noon tomorrow. The second closure will be on State Street on November 9 and 10. Mr. Garrison stated

that this will be a daytime only closure. He explained that they will be setting a new box structure for the drive entrance for the United Methodist Church.

► Marketing and Grants Administrator Shaw stated that at 7:00 p.m. on Wednesday the West Lafayette Trees Friends and members of the public will meet at Nine Irish Brothers. They will be knitting tree sweaters to reduce vandalism to trees. She explained that they put them on tree trunks every year with tags that read, "When you get drunk don't break my trunk." Anyone interested in joining is encouraged to attend. Ms. Shaw stated that on Thursday at 11:00 a.m. they will be celebrating Founder's Day in honor of Helen Lillich, who started the Tree Friends 35 years ago. They will be dedicating a new Little Free Library, which was built by Ms. Shaw's father, located near the corner of Kalberer Road and Yeager Street. The library will be stocked by the West Lafayette Public Library, and will include a brochure that lists the 33 trees in the Tree Trial. City Clerk Sana Booker will be speaking at the event.

► Director of Development Carlson stated that on Thursday from 6:00 p.m. to 7:30 p.m. the Go Greener Commission is hosting a forum about bicycling in an urban setting, which will be located at 308 On State. Speakers will include Aaron Madrid, Bicycle Operations Coordinator at Purdue; Evan Smith, Project Manager of Urban Design, MKSK; and himself.

► Mr. Cohen stated he was proud to announce that the Chicago Cubs are the 2016 World Champions. He then recommended singing one of the songs, to which Clerk Booker agreed.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.